

STEP 1 (SELECT ROOM BASED ON NUMBER OF ROOMATES: SINGLE, DOUBLE, TRIPLE, QUADRUPLE)

STEP 2 (CREATE ACCOUNT)



**Create Account:**

Select this first time and then use LOGIN to update your registration in the future

STEP 3: (ENTER INFORMATION TO CREATE ACCOUNT)

The image shows a registration form titled 'e.inscrição' on a dark purple background. The form includes several input fields and buttons, each with a white callout box providing instructions:

- Nome \***: A text input field with a callout box that says 'NAME: ENTER FULL NAME'.
- E-mail \***: A text input field with a callout box that says 'EMAIL: NEED A DISTINCT EMAIL FOR EACH ATTENDEE'.
- Documento \***: A dropdown menu with a callout box that says 'SELECT "PASAPORTE" AND ENTER YOUR PASSPORT NUMBER'.
- Número \***: A text input field for the passport number.
- Senha \***: A text input field for the password.
- Repetir Senha \***: A text input field for re-entering the password.
- Mostrar senha**: A checkbox with a callout box that says 'CLICK BOX IF YOU WANT TO MAKE PASSWORD VISIBLE'.
- criar conta**: A teal button with a callout box that says 'CLICK TO CREATE ACCOUNT (1ST TIME)'.
- ENTRAR NUMA CONTA EXISTENTE**: A white button with a callout box that says 'CLICK TO ENTER AN EXISTING ACCOUNT'.
- VOLTAR**: A white button with a callout box that says 'GO BACK'.

STEP 4: ENTER YOUR PERSONAL INFORMATION

-YOU CAN LEAVE SOME BLANK AND FILL OUT WHEN YOU UPDATE – SUCH AS TRAVEL INFORMATION)

-NOTE: ALMOST ALL INTERNATIONAL FLIGHTS ARRIVE AND DEPART FROM GARHULOS WHICH IS AIRPORT CODE GRU)

-ENTER YOUR ROOMATE’S NAME (FOR INSTANCE, IF YOU ARE TRAVELING WITH SPOUSE ENTER SPOUSE NAME – YOU WILL ALSO HAVE TO CREATE A SEPARATE ACCOUNT AND REGISTRATION FOR YOUR SPOUSE)

-IF YOU DO NOT HAVE A “STATE” YOU CAN ENTER A PROVINCE, REGION, DEPARTMENT)

STEP 5: ADDITIONAL NIGHTS IN HOTEL

- YOU CAN CHOOSE TO RESERVE ADDITIONAL NIGHTS BEFORE AND AFTER THE CONFERENCE (REMEMBER ALL DATES IN BRAZIL ARE IN THE FORMAT: DAY/MONTH/YEAR)

STEP 6: PAY REGISTRATION FEE WITH CREDIT CARD: \$1000 BRAZILIAN REALES WHICH EQUALS ABOUT \$200 US DOLLARS

The screenshot shows the 'Pagamento' (Payment) step of the registration process. The header includes a progress bar with four steps: 1. Inscrições, 2. Participantes, 3. Opcionais, and 4. Pagamento. The main title is 'Dados do cartão de crédito' (Credit Card Information). A checkbox labeled 'Meu cartão foi emitido em outro país' (My card was issued in another country) is present, with an annotation 'CLICK BOX BECAUSE YOUR CREDIT CARD IS NOT BRAZILIAN'. Below this are fields for 'Número do cartão' (Card Number) with an annotation 'ENTER CREDIT CARD NUMBER', 'Nome impresso no cartão \*' (Name on card) with an annotation 'ENTER NAME ON CREDIT CARD', 'Validade \*' (Expiration Date) with an annotation 'EXPIRATION DATE', and 'cvv \*' (CVV) with an annotation '3 DIGIT SECURITY CODE ON BACK'. A dropdown menu for 'Parcelas \*' (Installments) is set to 'SELECT THE R\$1000 REALES'. A text box below contains the instruction 'FOR TELEPHONE NUMBER ENTER: (21) 99999-9999'. At the bottom, a summary shows '1 item Ver detalhes' and 'R\$ 1.000,00'. A large button labeled 'PAGAR E FINALIZAR' (Pay and Finalize) is at the bottom, with an annotation 'CLICK PAY AND FINALIZE'. The version number 'v0.7.0' is visible at the very bottom.

STEP 7: SAVE YOUR CONFIRMATION (WHICH WILL INCLUDE A QR CODE)